



An Invitation to Apply for the Position of

ASSISTANT PRINCIPAL



From the Board of Education

The Plattsburgh City School District has a nine-member Board of Education, each elected for a three-year term. The Board invites you to apply for the position of **Assistant Principal of Plattsburgh High School**.

Plattsburgh City SD is seeking a highly-motivated individual who has a passion for secondary education and offers a vision for student accountability and support. The preferred candidate will thrive within a systems-based, data-driven approach to administration and education, and will help to advance the district's culture of respecting diversity and self-expression.

Robert Hall, Jr., President

Gary Lambert, Vice-President

Nikki Burdo,

Shauna LaDue

Nathaniel Meuser-Herr

Jessica Perry

Gretchen Rabideau

Derek Rosenbaum

Roderick Sherman

Position

The Assistant Principal will work closely and under the supervision of the Plattsburgh High School Principal.

The Board of Education plans to offer a salary in the range of \$65,000 - \$85,000, based on experience and qualifications, with a competitive benefits package. The Employment Contract is through the Plattsburgh Administrative Council.

District Profile

- ▶ **District Enrollment:** 1,800 students in P-12 in three Elementary Schools, a Middle School and Plattsburgh High School (9-12 enrollment is 580 students).
- ▶ A robust slate of course offerings which include AP/CAP college credit programs.
- ▶ Extensive co-curricular opportunities, including broad athletic programming which utilizes the district's top-quality facilities.
- ▶ A highly active Foreign Language Department that offers multiple languages and opportunities for exchange programs.
- ▶ An award-winning music program that includes chorus, band and wind ensembles.
- ▶ PHS students post consistently higher college exam scores on SATs and ACTs than state and national averages.
- ▶ Board of Education and Administration value student voice & leadership through strategic planning and consensus building.

Applications

Candidates must submit the following:

- ◆ Letter of intent
- ◆ Current résumé
- ◆ Completed application
- ◆ Three current letters of recommendation
- ◆ Copy of School Building Leader certification (SBL) or other appropriate certification
- ◆ College transcripts

Plattsburgh City School District is an
Equal Opportunity/Affirmative
Action Employer.

Timeline

Application Deadline

April 18, 2025

Initial Interviews

Week of April 28, 2025

2nd Round Interviews

Week of May 12, 2025

Start Date/Transition Period

July 1, 2025

**All application materials
should be submitted to:**

Jay Lebrun
Superintendent of Schools
Plattsburgh City School District
49 Broad Street
Plattsburgh, NY 12901

Inquiries may be directed to:
(518) 957-6002
dstetz@plattscsd.org

Candidate Profile

The Assistant Principal of Plattsburgh High School is responsible to the Superintendent of Schools for the shared leadership of the overall education program grades 9-12. Plattsburgh is seeking a highly motivated, experienced individual who has a passion for secondary education and offers a vision for excellence. The preferred candidate will thrive within a systems-based, data-driven approach to administration and education. The new Assistant Principal should:

- ▶ Have a thorough understanding of educational administration in New York State schools with experience in student management and student support.
- ▶ Have experience in staff & faculty evaluation.
- ▶ Have expertise in motivating a school community to work for the benefit of the students of the district.
- ▶ Value diversity and be excited to work in an increasingly racially and culturally responsive district.
- ▶ Have a clear vision of the importance of preparing students for college and careers with 21st Century skills.
- ▶ Demonstrate an awareness of evolving student needs and behaviors.
- ▶ Have knowledge in social, emotional learning and culturally responsive schools.

Core Beliefs

We believe that learning is a lifelong process.

We believe in building-to-building collaboration.

We believe in the power of resilience and perseverance.

We believe in pursuing excellence by making our best better.

We believe in the ongoing process of preparing each student for life.

We believe each person deserves a network of trust, kindness, acceptance, and support within our schools and our community.

We believe self-awareness, self-management, social awareness, relationship skills, and responsible decision-making are essential to building productive citizens.

Our Region: the Adirondack Coast

There are many cultural and recreational opportunities in Plattsburgh, as well as in the neighboring areas. Enjoy swimming, fishing, boating and sailing in nearby Lake Champlain, or skiing and snowboarding at Whiteface Mountain. You can hike the Adirondack Mountains, canoe down the Saranac or AuSable rivers, go camping and more; we are a 4-season recreational area.

The region is growing economically and supports a strong partnership of higher education, businesses and collaboration to support economic development.

The Plattsburgh region is home to three SUNY colleges: Plattsburgh State (4-year), Clinton Community College and North Country Community College (both 2-year), and Paul Smiths, a private college.

Shopping, cultural and recreational activities abound in the area: Burlington, VT is only a short ferry ride across Lake Champlain, and Montreal, Canada - a metropolis of 4 million inhabitants - is just over an hour from Plattsburgh.

In fact, many consider Plattsburgh to be Montreal's US suburb.

Our region features first-rate health care facilities - many are associated with the University of Vermont Health Network in Burlington, providing access to top medical professionals.

Above all, the North Country is a family-oriented region where many community activities revolve around their schools.

Application details and a fillable application form can be found at:

www.plattscsd.org