

Mission Statement

We will create a collaborative school culture and a student-centered learning environment to ensure that we achieve measureable, meaningful increases in the academic, social and behavioral performance of all students.

In our efforts to realize this, we will collaboratively: collect and analyze multiple measure data to evaluate performance and to drive instruction, provide timely interventions and enrichment opportunities for individual students, create a welcoming, positive school climate for students, families and community members.

Oak Street School has developed a Code of Conduct which is consistent with District Wide standards to help our students become critical thinkers, effective communicators, healthy citizens, lifelong learners, and responsible citizens. Our Code of Conduct establishes conditions to maximize cooperative and responsible behaviors conducive to learning. This document will be shared with parents, staff, and students, recognizing a cooperative community responsibility for helping our children reach their academic and human potential.

There is a direct connection between the way students behave and the way they learn. Positive student behavior helps set the educational environment that allows teachers to teach and encourages students to learn.

In writing a Code of Conduct, it is impossible to predict every type of circumstance that could possibly occur. Consequently, our Code of Conduct serves as a guideline to students, parents, staff and visitors to enable our children to become self-disciplined and responsible. Solutions to behavior problems will be decided upon by school personnel, dependent upon the situation, past student conduct, and each individual student and the method which is most effective for him/her.

Creating and maintaining a safe, happy, and productive learning environment is the responsibility of each of us, whether we are professional educators or parents. Since this document will be revised periodically, your thoughts and ideas on this important topic will be appreciated and should be forwarded to your building SIP representative.

GOALS:

1. To communicate the Oak Street Code of Conduct to students, parents, staff and community.
2. To enforce school board policy, local, state and federal laws.
3. To insure rights and personal dignity to students and staff.
4. To emphasize the need for acceptance of personal responsibility and self-discipline.
5. To assure a fair, reasonable, and consistent approach to the enforcement of the Code of Conduct.
6. To maintain an effective and safe learning environment.
7. To maximize learning and minimize disruptions.
8. To protect and maintain school property.
9. To identify, diagnose, and remediate students who exhibit inappropriate behavior.
10. To refer students to appropriate persons for counseling, examination, remediation, or rehabilitation.
11. To prevent bullying in all areas but not limited to the following: race, ethnic group, religious practice, color, religion, gender (identity or expression), weight, disability, sex, national origin or sexual orientation.

BULLYING PREVENTION/INTERVENTION

Bullying is unfair and one sided. It happens when someone keeps hurting, frightening, threatening, or leaving someone out on purpose.

Many times, conflict and bullying are confused. Please see the purpose and characteristics of each below.

Conflict

Purpose – get what they want

Characteristics – equal power, socially inappropriate, usually there is remorse after incident, may be trying to solve the problem.

Bullying

Purpose – to hurt or harm

Characteristics – imbalance of power, repeated negative interactions, serious physical or emotional threat, seeking power or control, no remorse shown, no effort to problem solve.

At Oak Street Elementary 3rd, 4th and 5th graders are exposed to anti-bullying education weekly. Prevention consists of:

- Steps to Respect
- 2nd Step
- NASP – Cyber bullying
- PBIS

Consequences for bullying may include the following depending on the severity and frequency of the violation. Consequences may include: PBIS re-teaching, student conference, parent contact, loss of privilege, restitution, No Contact Contract, ISS, OSS, police referral.

Harassment

Intimidating phone calls, emails, instant messages, notes, comments

Bullying which includes any of the following repeated behaviors toward another

Hurting, frightening, threatening, socially rejecting or excluding, harassing, spreading rumors, stealing, or damaging another's possessions

Cyberbullying- is defined as the willful and repeated harassment and intimidation of a person through the use of digital technologies, including but not limited to: e-mail, blogs, texting, social websites (example: Snapchat, Facebook, Twitter, etc.), chatrooms, instant messaging, or video voyeurism.

Gender-based- is defined as willful and repeated harassment either for exhibiting what is perceived as a stereotypical characteristic of their sex, or for failing to conform to stereotypical notions of masculinity or femininity. To constitute harassment the conduct must unreasonably interfere with an individual's education or educational activities or academic environment.

School Environment and Expectations

Oak Street School will provide:

1. a school that is safe, orderly, and drug free.
2. clear discipline codes with fair and consistently enforced consequences for misbehavior.
3. an environment where everyone is treated with courtesy and respect.
4. classrooms that have clearly stated and high academic standards.
5. an opening and welcoming environment that fosters communication between home and school.

Family Expectations

Families will attend conferences with school personnel pertaining to student progress. Each day, students will:

1. arrive on time.
2. be in good health, well rested, and properly dressed.
3. arrive with appropriate school supplies and homework completed.

Arrival

1. Children are to arrive on school property at 8:00 AM or after. Children are not permitted on school grounds before 8:00 AM.
2. Children may enter the building at 8:00 AM for breakfast.
3. All children should enter school through their respective wing at 8:15 AM.
4. Children should remain outside, unless there are mitigating circumstances. A notice regarding bad weather conditions will be posted at the door.
5. Children are not allowed to stay in the parking lot or in the bus turn around.

District Dress Code

- Shorts, skirts and dresses must exceed arm length at the side
- Clothing must completely cover the abdomen and chest.
- Shirts that have large arm openings that open to the chest are not allowed
- Clothing with excessive rips or holes is not allowed.
- Ensure that underwear is reasonably covered with outer clothing.
- Footwear is required and must be safe and appropriate for indoor and outdoor activity.
- Head apparel, except for religious or medical purposes, must not be worn inside the school building.
- Clothing and accessories (such as backpacks, patches, jewelry, and notebooks) must not display (1) racial or ethnic slurs/symbols, (2) gang affiliations (3) vulgar, subversive, or sexually suggestive language or images; nor should they promote products and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities. \
- Clothing and accessories must not include items that are vulgar, obscene, and libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability. Sleepwear and/or pajamas cannot be worn

Student Expectations

A. General

Students will be expected to show respect to teachers, school staff, and fellow students by:

1. using polite language with everyone and being kind to others.
2. using manners and being helpful at all times.
3. keeping hands to themselves.
4. being good listeners.
5. resolving problems in a non-threatening manner.
6. respecting the belongings of the school, others and self.

Students will be expected to show respect for themselves by:

1. making healthy choices.
2. putting forth their best effort to achieve in the classroom.
3. demonstrating a positive attitude.
4. asking for help and support if needed.

Students will not:

1. wear hats in the building, except for extenuating circumstances.
2. utilize any electronics or technology not provided at school from 8:15-2:25.
3. bring guns, knives, caps, explosives, or other sharp objects to school (as per Board Policy).
4. drink soda except during parties or field trips.
5. ride bikes, rollerblades, or skateboards on school grounds during school hours.
6. have in their possession or use tobacco products, alcohol or drugs (as per Board Policy).

B. Cafeteria

Students will:

1. respect monitors.
2. wait in line in an orderly manner.
3. talk quietly.
4. pushing, shoving, running, playing with or throwing food will not be tolerated.
5. stay at tables until finished eating.
6. clean their areas (table and floor).
7. obtain permission from monitor and sign out before leaving the cafeteria for any reason.
8. follow posted cafeteria rules.

C. Recess

Students will:

1. respect monitors.
2. play in a non-threatening manner (pushing, shoving, fighting, wrestling, rock or snowball throwing anywhere on the playground will not be tolerated).
3. use polite language.
4. request permission to enter the building for any reason.
5. request permission to retrieve balls from across the fence.

6. use equipment as intended.
7. stay in their designated play area.
8. leave cafeteria in a quiet and orderly manner. Food must remain in cafeteria.
9. report immediately if anyone is hurt, being hurt or being bullied.

D. Hallways

Students will:

1. walk quietly on the right-hand side in a single file.
2. keep hand at sides, do not touch walls or pictures/bulletin boards.
3. close doors quietly.

E. Classroom

In each classroom, students will follow the classroom teacher's classroom rules. Because every teacher teaches differently, each teacher will attach a letter precisely explaining the discipline plan for his or her class. These classroom rules will be communicated to students and parents.

Consequences

The classroom teacher is the center of an effective discipline policy. The teacher will emphasize to students and parents the importance of following the classroom rules. The teacher will try to motivate the students to reach these goals. When there is a behavioral problem, the teacher will attempt to teach the student how to behave appropriately and if the behavior recurs, the parent will be contacted. Restitution will be an important part of any consequence. Restitution is a process where the student forms a solution to a problem created by him/herself. When assessing classroom behavior, there may be times when the management of students' behavior may go beyond the classroom to the Principal's office.

Students should be referred to the Principal's office only when repeated and chronic misbehavior occurs. Formal investigations are carried out for infractions of bullying, harassment, discrimination and physical aggression. When sent to the Principal's office the child should clearly state why he/she has been referred. This should be reviewed with the child by the teacher or referring party. The principal will develop with a child a solution or strategy to rectify the problem.

Parents are expected and encouraged to participate in the education of their children. The major role of parents in discipline is to continually show their children that they are interested and supportive of how their child is doing in school. Parents will be informed when their children are working to reach their potential. If there is a severe or recurring problem, parents will be asked to help the child learn alternative behaviors. Restitution will again play a key role. By working together, parents and staff can help the student learn behaviors that will increase his/her chances of success.

Crisis-Time Out

1. These procedures refer to situations where it is necessary to remove a child from the classroom because the child's behavior has become unsafe to him/herself or others. A child may be physically out of control or may refuse to cooperate in the classroom time out.
2. A space has been specifically designated for timeout.
3. The Crisis Time Out procedures will be carried out by a limited number of trained individuals.

Out-of-School Suspension

Suspension from school is determined by the building principal, and used only as a last resort.

Anyone has the right to appeal the administrative decision by requesting a formal hearing before the Superintendent of Schools.