

**PLATTSBURGH CITY SCHOOL DISTRICT  
Plattsburgh, New York**

Minutes of the Meeting of the  
**Board of Education Regular Meeting**  
November 7, 2019 – 6:00 p.m. – Duken School Building

**ROLL**

Board of Education

Leisa Boise (President) – present  
Amelia Goerlitz – excused  
Robert Hall, Jr. – present  
Steve Krieg – present  
Ronald Marino – present  
Clayton Morris – present  
Tracy Rotz – (Vice-president) – present  
Roderick Sherman – present  
Fred Wachtmeister – present

Others

Jay C. Lebrun (Superintendent of Schools) – present  
Carrie Harvey-Zales – (Ass’t. Supt. for Curriculum & Instruction) – present  
David Baroody (Ass’t. Supt. for Business) – present  
Fortune Ellison – (Director of Special Education) - present  
Dawn Stetz (District Clerk) - excused  
Glenn Hurlock (Plattsburgh High School Principal) – present  
James Manchester (Plattsburgh High School Ass’t Principal) – present  
Jamie LaBarge (Stafford Middle School Principal) – present  
Trevor Cameron (Stafford Middle School Ass’t Principal) - present  
Claudine Selzer-Clark (Bailey Avenue Elementary School Principal) – present  
Jayson Barnhart (Oak Street Elementary School Principal) – present  
Susan Wilson (Momot Elementary School Principal) – present  
Jamie Maggy (Momot Elementary Ass’t Principal) – present  
Norbert Neiderer (Director of Buildings & Transportation) – present

**PLEDGE OF ALLEGIANCE:** Mrs. Boise led the pledge of allegiance.

**CALL TO ORDER/EXECUTIVE SESSION:** At 6:01 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to call the meeting to order, appoint Mr. Baroody and Clerk Pro-tem and enter into Executive Session to discuss matters as provided for in Board Policy 2330; the employment history of particular personnel. **Motion Carried: 8-0**

**RECONVENE:** At 7:09 p.m., it was moved by Mr. Marino, seconded by Mr. Rotz to reconvene to Regular Session. **Motion Carried: 8-0**

**Public Comment** - There were no public comments.

**Consent Agenda Items**

It was moved by Mr. Sherman, seconded by Mr. Rotz to recommend the Board approve the following consent agenda items.

Minutes

Recommend the Board of Education approve the minutes for the meeting held on October 17, 2019.

Adoption of the Agenda

Recommend the Board of Education adopt the agenda for the meeting being held today.

CSE, CPSE and 504 Plan Recommendations

Recommend the Board of Education approve the Committee on Preschool Special Education, Committee on Special Education and Committee on 504 Plan recommendations as presented in *Appendix I*.

Personnel

Appointments

Probationary/Miscellaneous Appointments

Recommend the Board of Education appoint the following probationary/Miscellaneous appointments:

EMPLOYEE	POSITION/TENU RE AREA	GRADES/ DEPT.	EFFECTIVE DATE	PAY RATE	COMMENTS
Brittani Hellen	School Monitor	PHS	November 8, 2019	\$12.18/hour (Level I)	52-week probationary period. 3.5 hours/day
Verneant Harrison	Volunteer Coach	Indoor Track	2019-2020 School Year	N/A	

**Substitute/Temporary On Call (TOC) Appointments** - Recommend the Board of Education approve the appointments and rates of pay as presented.

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Position (Subs)</u>	<u>Fingerprint Status</u>
Athena Angelos	Certified	\$113/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Verneant Harrison	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Edwina King	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Neil Latour	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Jennifer Cowling	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Thomas Lacey	Non-Certified	\$103/day \$17.90/hour	Teacher Tutor	Cleared
Patricia Mulligan	Non-Certified	\$103/day \$88/day \$17.90/hour	Teacher Teaching Assistant Tutor	Cleared
Katelyn Stetz	Non-Certified	\$103/day \$17.90/hour	Teacher Tutor	Cleared
Amanda Harris	N/A	\$11.80/hour \$11.90/hour	School/Bus Monitor Student Aide/Teacher Aide	Cleared
Brittani Hellen	N/A	\$11.80/hour	School Monitor	Cleared
Shelly Rea	N/A	\$11.80/hour	Food Service Helper	Cleared
Angela Simone	N/A	\$17.90/hour	Tutor	Cleared
Michelle Unigarro	N/A	\$17.90/hour	Tutor	Cleared

### **Resignation**

Recommend the Board of Education accept Karen Bernardi's resignation as Teaching Assistant, effective November 23, 2019.

Recommend the Board of Education accept Jerry Defayette's letter of resignation as Special Education Teacher, effective December 1, 2019.

### **Business**

#### **Surplus Equipment**

Recommend the Board approve the disposal of the following surplus equipment, in the most effective manner as determined

<b>Serial</b>	<b>Model</b>	<b>Serial</b>	<b>Model</b>
6350	Brother MFC	5246	Optiplex 380
5244	Optiplex 380	2665	Optiplex 755
3777	Optiplex GX620	2879	Optiplex 760
3680	Dell Laser Printer	2546	Optiplex 755
2881	Optiplex 755	J7GZRK1	Optiplex 755
2871	Optiplex 755	2901	Optiplex 755
2894	Optiplex 755	2904	Optiplex 755
2883	Optiplex 755	2905	Optiplex 755
2898	Optiplex 755	2880	Optiplex 755
2890	Optiplex 755	2906	Optiplex 755
0397	HP 2100TN LJ	5272	Optiplex 380
2506	Optiplex 745	2657	Optiplex 755
2693	Optiplex 755	5126	Optiplex 760
2782	Optiplex 760		HP LJ 2100
2978	Optiplex 760	2833	Optiplex 760
2829	Optiplex 760	2695	Optiplex 755
2831	Optiplex 760	2193	HP LJ 1200
<b>Serial</b>	<b>Model</b>	<b>Serial</b>	<b>Model</b>
2656	Optiplex 755	0060	Optiplex GX620
5360		2843	Optiplex 760

2862	Optiplex 760	2562	Optiplex 755
2897	Optiplex 760	3177	LaserJet
2536	Optiplex 755	3732	Dell 1710
0445		6053	Dell 1420X Projector
5297	Optiplex 380	5299	Optiplex 380
5261	Optiplex 380	5298	Optiplex 380
2836	Optiplex 760	5209	Optiplex 380
2543	Optiplex 755	5350	Optiplex 780
6323	Optiplex 755	2732	Dell 2400MP
2401	Dell 2400MP	5932	Mitsubishi EX241U
5896	Mitsubishi EX550U	19	CVR 355
149	RCA TV	183	Dukane
B80301050ABCR1389	ExPro CTX Projector	3893	Cisco 3560
5433	Optiplex 380	2962	Optiplex 760
3094	HP LJ 2100	5783	HP 6005 Desktop
2681	Optiplex 755	5455	Optiplex 380
6255	HP Desktop	6246	Dell
5120	Optiplex 760	2864	Optiplex 760
2853	Optiplex 760	2818	Optiplex 760
2676	Optiplex 760		

**Budget Transfers over \$25,000**

Recommend the Board of Education authorize the following budget transfers as presented:

The following details budgetary transfers of \$25,000 or more requiring Board approval.

The total amount of the transfers listed is: \$51,225.00

AMOUNT	FROM	DESCRIPTION	TO	DESCRIPTION
\$ 25,235.00	A2630-490-4100	BOCES Shared Svc. Computers	A2280-490-4100	BOCES Shared Svc Occ Ed
<i>Increase in CTE Job Target students</i>				
\$ 25,990.00	A2110-121-4200	Elementary Salaries	A2630-150-4200	Computer Ass't Instruction
<i>To cover cost of salaries for Integration Specialists</i>				

**Motion Carried: 8-0**

**Old Business (► Indicates item to be discussed.)**

**Department Chairs/Extra Period Stipends – Correction to the August 22, 2019 and September 12, 2019 Minutes**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education approve a correction to the August 22, 2019 and September 12, 2019 minutes; changing stipends for chairpersons and extra periods to reflect the current contract. i.e., \$750 stipends should be \$766.50, \$500 stipends should be \$511, and \$250 stipends should be \$255.50.

**Motion Carried: 8-0**

At 8:00 p.m., Mr. Rotz, Mr. Hall and Mr. Morris were excused.

**New Business**

**Business**

**New Scholarship/Gift to District**

It was moved by Mr. Sherman, seconded by Mr. Wachtmeister to recommend the Board of Education accept the gift of a check in the amount of \$25,000 from the creation of the Ronald Quinton Jennett Scholarship for Math. This check was presented to Mr. Hurlock by Durelle Price on behalf of her uncle’s estate. Ronald Jennett graduated from Plattsburgh High School in 1948 and was the Valedictorian. The donated funds will be used to create a scholarship of \$1,000 to be given each year to a Plattsburgh High School senior who intends to study mathematics, has a GPA of 90 or above, and has shown good character. [Board approval is needed because this is a gift in excess of \$500 and because the funds will be used to create a new scholarship that will be managed by the Plattsburgh City School District.]

**Motion Carried: 5-0**

**Request for Collected Sales Tax**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Education authorize the Superintendent to convey to the Clinton County Legislature and Administrator a request for the distribution of a portion of the collected sales tax revenues amongst the County’s school districts, as prepared by Mr. Wachtmeister, and as attached.

**Motion Carried: 5-0**

**Section VII Merger – Girls’ Hockey**

It was moved by Mr. Rotz, seconded by Mr. Wachtmeister to recommend the Board approve Peru Central’s, Saranac Central’s, Seton’s, and Willsboro’s requests to merge with the Plattsburgh City School District for the sport of Girls’ Hockey for the 2019-2020 school year and authorize the Superintendent of School and Board President to sign the Section VII Merger Application, pending agreement on terms. *Appendix II*

**Motion Carried: 5-0**

**Instructional  
Field Trips**

It was moved by Mr. Wachtmeister, seconded by Mr. Rotz to recommend the Board of Recommend the Board of Education approve Jila Yadollahpour’s request to bring members of the French Club to Montreal on Saturday, December 21<sup>st</sup>, to visit the Museum of Fine Arts, attend a show performed by Cirque de Soleil, and have dinner at a French restaurant. *[Board approval is needed because this trip involves travel across the US-Canada border.]*

**Motion Carried: 5-0**

**Concluding Reports and Remarks  
Superintendent’s Reports/Remarks**

**Board Member Reports/Remarks**

Mr. Wachtmeister stated that IDEA has not made a final approval regarding Plattsburgh PRIME. He referenced the Buffalo Business Journal rankings report is out and Mr. Wachtmeister pointed out that Plattsburgh is considered a high needs district, ranking 289/431 in upstate counties and 6/8 in Clinton County.

Mr. Sherman was very impressed with TEDx and gave a thank you to Mrs. Manchester.

Mrs. Boise was very impressed with TEDx also and thanked Mrs. Manchester on a successful event.

**Public Comment** - There were no public comments.

**ADJOURNMENT**

At 8:23 p.m., it was moved by Mr. Marino, seconded by Mr. Sherman to adjourn.

**Motion Carried: 5-0**

Respectfully,

David Baroody  
Clerk Pro-tem